

myAPS BUSINESS APPLICATION FORM

DEFINITIONS:

The terms listed hereunder shall be construed in accordance with the definitions provided herein, throughout the Application Form:

Account/s means the Entity's existing accounts at the time of submitting this Application Form and any other accounts which may be opened thereafter for and on behalf of the Entity and which may be viewed and administered through the Service.

Bank means APS Bank plc (hereinafter referred to as "we", "us", "our").

Entity means the company, partnership, association, trust/trustee, organisation, foundation or any other type of legal person duly constituted, on behalf of which the legal representatives thereof have submitted this Application Form.

myAPS Business Application Form or the **Application Form** means this application for the Entity, which includes within it the Extract of the Minutes on pages 9 and 10.

myAPS Service or the **Service** means the internet banking and, or mobile banking service that we offer and for which the Entity is submitting its request by means of this Application Form, which will facilitate the management, viewing and carrying out of instructions/transactions in relation to the Entity's Account/s.

Signing rights means the specific User/s who are appointed to execute and authorise transactions on behalf of the Entity through the Service in accordance with the Extract of the Minutes within this Application Form and as indicated in the User Access Rights section of this Application Form.

System Administrator/s means the individual/s appointed as System Administrators, in accordance with the Extract of the Minutes within this Application Form and as indicated in the User Access Rights section of this Application Form.

User/s means an individual that is appointed in accordance with the Extract of the Minutes within this Application Form, who will be making use of the myAPS Service. User/s will be able to create transactions in accordance with the selected bundle options, pending the authorisation of User/s with Signing rights.

Viewing Rights means access granted to every User to view the Entity's Account/s through the Bank's myAPS Service.

Any other term not specifically defined in this section shall take the meaning assigned to it in the applicable Terms and Conditions.

APPLICATION

- Application (New Registration)**
Applicable when this Application Form is being submitted on behalf of the Entity to register for the myAPS Service.
- Replacement of previous myAPS Business Application Form/s**
Applicable when this Application Form is being submitted on behalf of the Entity to replace all previous myAPS Business Application Forms.
- Amendment to previous myAPS Business Application Form**
Applicable when this Application Form is being submitted to change, add or delete any part of the User Access Rights section.

ENTITY DETAILS

Entity Name:

Official Registration No.:

ENTITY REPRESENTATIVE DETAILS

First Name:	Surname:
Email Address:	ID No./Passport No.:
Office Telephone No.:	Mobile No.:

ENTITY REPRESENTATIVE DETAILS

First Name:	Surname:
Email Address:	ID No./Passport No.:
Office Telephone No.:	Mobile No.:

Initials of Legal Representatives _____

Entity Profile No.:

FOR OFFICE USE ONLY



MY01 (10/2024)

ACCESS RIGHTS SUPPORTED BY MYAPS

The myAPS Service provides bundles of system access and functionalities, which can be made available to Users in the combinations listed herein. This section lists the bundles (including their respective system access and functionalities) and the combinations in which these can be made available to Users (Options 1 to 5, below). Each appointed User will be provided with access to the myAPS Service as indicated within this myAPS Business Application Form in line with the Extract of the Minutes.

- Option 1 - Full Access - A,B,C,D
- Option 2 - Standard Account Management - A
- Option 3 - Standard Account Management and Internal Transfers - A,B
- Option 4 - Standard Account Management and All Types of Transfers - A,B,C
- Option 5 -Standard Account Management and SEPA Transfers - A,D

Bundle	Access Rights and Functionalities:
Bundle A <i>(mandatory for all Users)</i>	<ul style="list-style-type: none"> • All Account/s overview • Account/s details • Payment history • Account/s history, including Account/s and investment statements • Cheque-related functions • Viewing of loan Account/s • Account/s management • Overview and creation of sweeping agreement/s • Reading and sending myAPS Secure Messages • Requesting Account/s and investment statements
Bundle B	<ul style="list-style-type: none"> • Template management • Transfer between own Account/s • Creation, modification and overview of standing orders between own Account/s • Future Dated Payments • Pending authorisation list
Bundle C	<ul style="list-style-type: none"> • Transfer to APS Account/s and third-party Account/s • Creation, modification and overview of standing orders to APS Account/s and third-party Account/s • Bill payments and donations • Future Dated Payments • Pending authorisation list
Bundle D <i>(Applicable if the Entity has a CTS Account with the Bank or Sepa Debit transfer agreement with the Bank)</i>	<ul style="list-style-type: none"> • SEPA credit transfer • SEPA direct debit • Pending File upload

USER'S DETAILS

For User/s to be granted access to myAPS Service, they need to have an active profile with the Bank. Those User/s who do not hold an active profile with the Bank are required to complete Section 1.1 (User Personal Details), Section 1.2 (Politically Exposed Person), Section 1.3 (Data Protection & Marketing), Section 1.4 (Electronic Communication) and Section 2 (User Access Rights). If User/s have a profile with the Bank, they shall complete Section 2 (User Access Rights) only.

Initials of Legal Representatives _____

The User's Details section shall be completed individually by each specific User and the Entity shall appoint at least one System Administrator.

Each User's signature in Section 2 (User Access Rights) shall signify its acceptance of being appointed as a User and acknowledgment of the declarations set out in page 7 of this Application Form.

1.1 USER PERSONAL DETAILS

First Name:		Middle Name:	Surname:
Date of Birth:		Place of Birth:	
Nationality:		Citizenship:	
Mob No.:		Email:	
Permanent Residential Address	House/Apt.No.:	Street:	
City:	Post Code:	Country:	
ID Type:	Country of Issue:		
ID No.:	Document Issue Date: DD/MM/YYYY	Document Expiry Date: DD/MM/YYYY	

1.2 POLITICALLY EXPOSED PERSON

In terms of the Prevention of Money Laundering Act and the Prevention of Money Laundering and Funding of Terrorism Regulations, the Bank is required to establish whether you are a "Politically Exposed Person" (PEP) when entering into a banking relationship or executing a transaction for a customer.

Are you, or have you been in the last 2 years:

a) An Individual who holds a Prominent Public Function: Y N (if yes, select from dropdown as appropriate)

Designation:	<input type="checkbox"/> Other:
Termination of Office: <small>(if Prominent Public Function held previously)</small>	

b) An Immediate Family Member of a Politically Exposed Person: Y N (if yes, select from dropdown as appropriate)

Relationship:	Termination of Office: <small>(if Prominent Public Function held previously)</small>
Designation:	<input type="checkbox"/> Other:
PEP Name & Surname:	

c) A Close Associate of a Politically Exposed Person: Y N (if yes, select from dropdown as appropriate)

Relationship:	Termination of Office: <small>(if Prominent Public Function held previously)</small>
Designation:	<input type="checkbox"/> Other:
PEP Name & Surname:	

1.3 DATA PROTECTION & MARKETING

Data Protection Policy	I hereby confirm that I have read, understood, and acknowledged the Data Protection Policy.	<input type="checkbox"/>
Privacy Preferences: Direct Marketing, Profiling & Research	I hereby give my consent to receive the following from APS: <small>(Tick the appropriate box)</small> Marketing communication by post, email, SMS or other electronic messages (such as online and internet banking messages) relating to information on APS Bank's products and services.	Y <input type="checkbox"/> N <input type="checkbox"/>
	In market research organised by the Bank, such as surveys and focus groups.	Y <input type="checkbox"/> N <input type="checkbox"/>

Consent Withdrawal: You may withdraw your consent from direct marketing at any time by sending an email request on marketing@apsbank.com.mt or via post (APS Bank plc, F.A.O. MARKETING Department, APS Centre, Tower Street, Birkirkara, BKR 4012 Malta).

1.4 ELECTRONIC COMMUNICATION

The Bank processes written instructions or requests received through secure channels, such as myAPS. The Bank may consider to process instructions or requests received by email if authorised to do so as hereunder, and in line with Terms and Conditions. Customers should refrain from sending personal information by email.

I authorise the Bank to act upon written requests or instructions sent or purported to have been sent from any of the email address/es specified on this form. I understand that the Bank shall nevertheless reserve the right (and at its sole discretion) to seek my identification through alternative channels prior to processing my requests or instructions received through email. I authorise the Bank to send any type of communication to any email address/es specified in this form.

Y N

Initials of Legal Representatives _____

2. USER ACCESS RIGHTS

User/s		Instructions	Bundle Options	Signing Rights	Authentication Method (**)	System Administrator
Full Name	<input type="text"/>	New User <input type="checkbox"/>	1 <input type="checkbox"/>	Yes <input type="checkbox"/>	myAPS Mobile App <input type="checkbox"/>	Yes <input type="checkbox"/>
ID No.	<input type="text"/>	Delete User <input type="checkbox"/>	2 <input type="checkbox"/>	No <input type="checkbox"/>	Physical Token <input type="checkbox"/>	No <input type="checkbox"/>
Preferred Username (*)	<input type="text"/>	Amend User <input type="checkbox"/>	3 <input type="checkbox"/>		Serial No: (To be inputted by Bank official)	
User Profile No.	<input type="text"/> (to be inputted by Bank official)		4 <input type="checkbox"/>			
			5 <input type="checkbox"/>			

Signature of User

(*) Username should be: a minimum of 8 alphanumeric characters, not more than 20 characters, should not contain any personal details and any special characters. The Username selected is not case sensitive. For existing myAPS users, the same username needs to be used for all myAPS Services. (**) Authentication Method: myAPS Physical Token will carry an annual fee as per Bank's Tariff www.apsbank.com.mt/tariff-of-charges. Unless otherwise instructed, using a myAPS Physical Token will disable access to myAPS mobile app.

1.1 USER PERSONAL DETAILS

First Name:		Middle Name:		Surname:	
Date of Birth:			Place of Birth:		
Nationality:			Citizenship:		
Mob No.:		Email:			
Permanent Residential Address		House/Apt.No.:		Street:	
City:		Post Code:		Country:	
ID Type:			Country of Issue:		
ID No.:		Document Issue Date: DD/MM/YYYY		Document Expiry Date: DD/MM/YYYY	

1.2 POLITICALLY EXPOSED PERSON

In terms of the Prevention of Money Laundering Act and the Prevention of Money Laundering and Funding of Terrorism Regulations, the Bank is required to establish whether you are a "Politically Exposed Person" (PEP) when entering into a banking relationship or executing a transaction for a customer.

Are you, or have you been in the last 2 years:

a) An Individual who holds a Prominent Public Function: Y N (if yes, select from dropdown as appropriate)

Designation:

Other:

Termination of Office:

(if Prominent Public Function held previously)

b) An Immediate Family Member of a Politically Exposed Person: Y N (if yes, select from dropdown as appropriate)

Relationship:

Termination of Office:

(if Prominent Public Function held previously)

Designation:

Other:

PEP Name & Surname:

c) A Close Associate of a Politically Exposed Person: Y N (if yes, select from dropdown as appropriate)

Relationship:

Termination of Office:

(if Prominent Public Function held previously)

Designation:

Other:

PEP Name & Surname:

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1.3 DATA PROTECTION & MARKETING

Data Protection Policy	I hereby confirm that I have read, understood, and acknowledged the Data Protection Policy.	<input type="checkbox"/>
Privacy Preferences: Direct Marketing, Profiling & Research	I hereby give my consent to receive the following from APS: <i>(Tick the appropriate box)</i> Marketing communication by post, email, SMS or other electronic messages (such as online and internet banking messages) relating to information on APS Bank's products and services.	Y <input type="checkbox"/> N <input type="checkbox"/>
	In market research organised by the Bank, such as surveys and focus groups.	Y <input type="checkbox"/> N <input type="checkbox"/>

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1.4 ELECTRONIC COMMUNICATION

The Bank processes written instructions or requests received through secure channels, such as myAPS. The Bank may consider to process instructions or requests received by email if authorised to do so as hereunder, and in line with Terms and Conditions. Customers should refrain from sending personal information by email.

I authorise the Bank to act upon written requests or instructions sent or purported to have been sent from any of the email address/es specified on this form. I understand that the Bank shall nevertheless reserve the right (and at its sole discretion) to seek my identification through alternative channels prior to processing my requests or instructions received through email. I authorise the Bank to send any type of communication to any email address/es specified in this form.

Y N

2. USER ACCESS RIGHTS

User/s		Instructions	Bundle Options	Signing Rights	Authentication Method (**)	System Administrator
Full Name	<input type="text"/>	New User <input type="checkbox"/>	1 <input type="checkbox"/>	Yes <input type="checkbox"/>	myAPS Mobile App <input type="checkbox"/>	Yes <input type="checkbox"/>
ID No.	<input type="text"/>	Delete User <input type="checkbox"/>	2 <input type="checkbox"/>	No <input type="checkbox"/>	Physical Token <input type="checkbox"/>	No <input type="checkbox"/>
Preferred Username (*)	<input type="text"/>	Amend User <input type="checkbox"/>	3 <input type="checkbox"/>		Serial No: (To be inputted by Bank official)	
User Profile No.	<input type="text"/> <small>(to be inputted by Bank official)</small>		4 <input type="checkbox"/>			
			5 <input type="checkbox"/>			

Signature of User

(*) Username should be: a minimum of 8 alphanumeric characters, not more than 20 characters, should not contain any personal details and any special characters. The Username selected is not case sensitive. For existing myAPS users, the same username needs to be used for all myAPS Services. (**) Authentication Method: myAPS Physical Token will carry an annual fee as per Bank's Tariff www.apsbank.com.mt/tariff-ofcharges. Unless otherwise instructed, using a myAPS Physical Token will disable access to myAPS mobile app.

1.1 USER PERSONAL DETAILS

First Name:		Middle Name:		Surname:	
Date of Birth:			Place of Birth:		
Nationality:			Citizenship:		
Mob No.:		Email:			
Permanent Residential Address		House/Apt.No.:		Street:	
City:		Post Code:		Country:	
ID Type:			Country of Issue:		
ID No.:		Document Issue Date: DD/MM/YYYY		Document Expiry Date: DD/MM/YYYY	

Initials of Legal Representatives _____

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In terms of the Prevention of Money Laundering Act and the Prevention of Money Laundering and Funding of Terrorism Regulations, the Bank is required to establish whether you are a "Politically Exposed Person" (PEP) when entering into a banking relationship or executing a transaction for a customer.

Are you, or have you been in the last 2 years:

a) An Individual who holds a Prominent Public Function: Y N (if yes, select from dropdown as appropriate)

Designation:	<input type="checkbox"/> Other:
Termination of Office: <small>(if Prominent Public Function held previously)</small>	

b) An Immediate Family Member of a Politically Exposed Person: Y N (if yes, select from dropdown as appropriate)

Relationship:	Termination of Office: <small>(if Prominent Public Function held previously)</small>
Designation:	<input type="checkbox"/> Other:
PEP Name & Surname:	

c) A Close Associate of a Politically Exposed Person: Y N (if yes, select from dropdown as appropriate)

Relationship:	Termination of Office: <small>(if Prominent Public Function held previously)</small>
Designation:	<input type="checkbox"/> Other:
PEP Name & Surname:	

1.3 DATA PROTECTION & MARKETING

Data Protection Policy	I hereby confirm that I have read, understood, and acknowledged the Data Protection Policy.	<input type="checkbox"/>
Privacy Preferences: Direct Marketing, Profiling & Research	I hereby give my consent to receive the following from APS: <small>(Tick the appropriate box)</small> Marketing communication by post, email, SMS or other electronic messages (such as online and internet banking messages) relating to information on APS Bank's products and services.	Y <input type="checkbox"/> N <input type="checkbox"/>
	In market research organised by the Bank, such as surveys and focus groups.	Y <input type="checkbox"/> N <input type="checkbox"/>

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The Bank processes written instructions or requests received through secure channels, such as myAPS. The Bank may consider to process instructions or requests received by email if authorised to do so as hereunder, and in line with Terms and Conditions. Customers should refrain from sending personal information by email.

I authorise the Bank to act upon written requests or instructions sent or purported to have been sent from any of the email address/es specified on this form. I understand that the Bank shall nevertheless reserve the right (and at its sole discretion) to seek my identification through alternative channels prior to processing my requests or instructions received through email. I authorise the Bank to send any type of communication to any email address/es specified in this form.

Y N

2. USER ACCESS RIGHTS

User/s	Instructions	Bundle Options	Signing Rights	Authentication Method (**)	System Administrator
Full Name	New User <input type="checkbox"/>	1 <input type="checkbox"/>	Yes <input type="checkbox"/>	myAPS Mobile App <input type="checkbox"/>	Yes <input type="checkbox"/>
ID No.	Delete User <input type="checkbox"/>	2 <input type="checkbox"/>	No <input type="checkbox"/>	Physical Token <input type="checkbox"/>	No <input type="checkbox"/>
Preferred Username (*)	Amend User <input type="checkbox"/>	3 <input type="checkbox"/>		Serial No: <small>(To be inputted by Bank official)</small>	
User Profile No. <small>(to be inputted by Bank official)</small>		4 <input type="checkbox"/>			
		5 <input type="checkbox"/>			

Signature of User

Initials of Legal Representatives _____

(*) Username should be: a minimum of 8 alphanumeric characters, not more than 20 characters, should not contain any personal details and any special characters. The Username selected is not case sensitive. For existing myAPS users, the same username needs to be used for all myAPS Services. (**) Authentication Method: myAPS Physical Token will carry an annual fee as per Bank's Tariff www.apsbank.com.mt/tariff-ofcharges. Unless otherwise instructed, using a myAPS Physical Token will disable access to myAPS mobile app.

DECLARATIONS BY THE USERS

I/we, undersigned hereby:

- Confirm that all the information provided to the Bank by me/us on this Application Form is true, accurate and up-to-date.
- Undertake to immediately inform the Bank if any of the information provided above becomes out-dated and/or is no longer correct.
- Agree to cooperate with the Bank in the eventuality that it requires further information, documentation and declarations about me/us and/or about any transaction(s) in which I/we might be involved.
- Acknowledge that the information about me/us may be put onto the Bank's database and used, analysed and assessed by the Bank to provide a better service. Apart from the Bank, this information including the nature of my/our transaction(s) will be disclosed to third parties in order to provide the service applied for, for marketing purposes, for the purpose of fraud prevention and compliance with applicable guidance, regulations and legislation, for audit and debt collection and to enable services to be processed for the Bank in Malta and abroad.
- I/we hereby confirm that I/we have read, understood and accept the entire Terms & Conditions, Depositor Information Sheet, Fee Information Document and Tariff of Charges governing the requested products and services. I/we also acknowledge that when needed, I/we can collect a copy of the relevant Terms & Conditions, Data Privacy Policy, Depositor Information Sheet, Fee Information Document and Tariff of Charges from any APS Branch, which are also available from the Bank's website www.apsbank.com.mt/terms-and-conditions.

The Preferred Charging Account is:

Initials of Legal Representatives _____

TRANSACTION LIMITS

This section is only to be completed for Users having Signing rights.

Default Limits			
Transfer between own Account/s Transaction Limit: € 50,000 Daily Limit: € 120,000	Transfer to other APS Account/s Transaction Limit: € 15,000 Daily Limit: € 25,000	SEPA & non-SEPA transfers Transaction Limit: € 15,000 Daily Limit: € 25,000	Bill payments and donations Transaction Limit: € 15,000 Daily Limit: € 25,000

Username: _____			
<input type="checkbox"/> Default Transaction € _____ <input type="checkbox"/> Daily € _____	<input type="checkbox"/> Default Transaction € _____ <input type="checkbox"/> Daily € _____	<input type="checkbox"/> Default Transaction € _____ <input type="checkbox"/> Daily € _____	<input type="checkbox"/> Default Transaction € _____ <input type="checkbox"/> Daily € _____
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Initials of Legal Representatives _____

EXTRACT OF THE MINUTES

At the meeting of the _____ of _____ hereinafter referred to as the 'Entity' held at _____ on the _____ it was resolved that:

- The Entity _____ for the myAPS internet banking and mobile banking services (collectively referred to as the "myAPS Service" or the "Service") which are offered by APS Bank plc (hereinafter the "Bank"), in relation to the Entity's account(s) (existing and future accounts, hereinafter referred to as the "Account(s)"), in accordance with the authorisations granted as per this resolution.
- The Entity hereby authorises the Bank to provide the User(s) (appointed herein) with access to the myAPS Service and the Account(s) as per this resolution.
- The persons whose names and signatures have been listed in the "User Access Rights" Section of the myAPS Business Application Form (to which this Extract of the Minutes is attached), have been appointed and authorised to view the Account(s) of the Entity and, or create transactions in accordance with the Bundle Options selected in the "User Access Rights" Section of the myAPS Business Application Form, on behalf of the Entity.
- The persons whose names and signatures have been listed in the "User Access Rights" Section of the myAPS Business Application Form (to which this Extract of the Minutes is attached) and identified as having "Signing Rights", have been appointed and authorised to approve and execute transactions in accordance with the Bundle Options selected in the "User Access Rights" Section and, within the transaction limits indicated in the "Transaction Limits" Section of the myAPS Business Application Form.
- The Bank is hereby authorised to execute transactions approved by User(s) with Signing Rights (only), in accordance with the Bundle Options selected in the "User Access Rights" Section and, within the transaction limits indicated in the "Transaction Limits" Section of the myAPS Business Application Form, provided that the request to approve and, execute any and all transactions is received from _____ of the User(s) with "Signing Rights".
- Notwithstanding anything to the contrary contained herein, those persons whose names and signatures have been listed in the "User Access Rights" Section of the myAPS Business Application Form (to which this Extract of the Minutes is attached) and identified as having "Signing Rights" can affect transfers to and from a CTS Account.
- The persons whose names and signatures have been listed in the "User Access Rights" Section of the myAPS Business Application Form (to which this Extract of the Minutes is attached) and identified as having the "Signing Rights" shall also be recognised as User(s) when the Entity sets up Accounts jointly with third parties.
- The persons whose names and signatures have been listed in the "User Access Rights" Section of the myAPS Business Application Form (to which this Extract of the Minutes is attached) and granted access rights to "Bundle D", are hereby appointed and authorised to : (i) upload files to the myAPS Service to create instructions for SEPA transactions; or (ii) approve and execute such SEPA transactions if they are User(s) with "Signing Rights". The Bank shall be authorised to execute SEPA transactions uploaded to the myAPS Service and which were approved by the User(s) with "Signing Rights" as indicated in the previous clause, regardless of the transaction limits assigned to such User(s) (solely in relation to SEPA transactions). Additionally, these User(s) with "Signing Rights" can communicate with the Bank by means of a myAPS Secure Message to request the deposit of cash/cheques (that were originally intended to be deposited into a CTS Account using the Bank's Bulk Deposit Machine) into an Account(s) of the Entity. Given that a CTS Account can only be operated through myAPS Service, the Bank would have rejected the deposit of cash/cheques into a CTS Account.
- The Entity shall, through the persons whose names and signatures have been listed in the "User Access Rights" Section of the myAPS Business Application Form (to which this Extract of the Minutes is attached), immediately inform the Bank: (i) in the event that a myAPS Physical Token is lost, misused, stolen, damaged or destroyed; (ii) in the event of loss, misuse, theft, or destruction of a Username or Security Code; (iii) in the event of or the suspicion of or the actual unauthorised access of, use of, provision of an instruction through, or execution of a transaction through, of the myAPS Service. The Bank is instructed to act and comply with such requests, as it deems appropriate and the Entity undertakes to hold harmless and indemnify the Bank for any damage or loss which may be caused by means of negligence or misuse of the myAPS Service, the myAPS Physical Token and/ or the Security Code.
- The persons whose names and signatures have been listed in the "User Access Rights" Section of the myAPS Business Application Form (to which this Extract of the Minutes is attached) and identified as "System Administrators" are hereby appointed and authorised to: increase or decrease the daily and/or transaction limits (temporarily or permanently) for each of the User's transaction limits listed in the "Transaction Limits" Section of the myAPS Business Application Form or which have been previously adjusted on behalf of the Entity. The Entity agrees that unless the Bank is informed otherwise by the System Administrator, any increase or decrease of the daily and/or transaction limits (temporary or permanent), will be affected for each and every one of the User/s by the Bank.
- All User(s) shall be authorised to communicate with the Bank by means of myAPS Secure Messages. All User(s) shall be authorised to forward to the Bank signed copies of forms which have been signed by the Authorised Signatories appointed on behalf of the Entity, in accordance with the applicable Appointment of Bankers Form received by the Bank. The Bank is hereby authorised to: act in accordance with the instructions within the forms which are forwarded by Users and the Entity hereby undertakes to hold harmless and binds itself to indemnify the Bank for acting in accordance with the instructions within the forms forwarded by Users.
- Those persons whose names and signatures have been listed in the "User Access Rights" Section of the myAPS Business Application Form (to which this Extract of the Minutes is attached) and granted access rights to "Bundle C" and identified as having "Signing Rights", are hereby appointed and authorised to close Account/s with a zero balance by submitting a myAPS Secure Message.
- The Entity shall immediately inform the Bank in the event that any information in the myAPS Business Application Form becomes outdated or is no longer accurate. Any changes to the myAPS Business Application Form, including modifications to the Users' access and Signing rights for the myAPS Service, the cessation of employment or affiliation of the Users, or changes to the authority of the chairman, secretary, or authorised representatives who originally signed the myAPS Business Application Form are to be reported by the Entity to the Bank immediately through the completion of a new myAPS Business Application Form highlighting these changes.

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- In the event that the Entity or a User informs the Bank of changes, including termination of the Users' authorisation to access or use the myAPS Service or changes in his/her employment or affiliation status with the Entity, it must explicitly request the removal of the User's access to myAPS Service. The Bank shall only revoke access thereof upon receipt of such notification and is authorised to discontinue the User's access to the Service without prior notice to the Entity, in the event that the User notifies the Bank of the changes.
- The Entity shall further hold harmless and indemnify the Bank from any damage or loss resulting from access or use of the myAPS Service by a User, who is no longer employed, authorised or affiliated with the Entity, except where such changes have been communicated in writing to the Bank. This indemnification shall also apply to situations where the Entity fails to notify the Bank of any changes to the authority of the chairman, secretary or authorised representative(s) who originally signed the myAPS Business Application Form.
- The completed myAPS Business Application Form shall be used to apply for the myAPS Service, amend a previous (submitted) myAPS Business Application Form or replace all previous (submitted) myAPS Business Application Form, as indicated in the Application Section of this myAPS Business Application Form.
- The completed myAPS Business Application Form has been tabled at the meeting above-captioned and has been approved, accepted and adopted by the Entity in its entirety. It was further resolved that the completed myAPS Business Application Form to which this Extract of the Minutes is attached, be submitted to the Bank on behalf of the Entity.
- The myAPS Service Terms and Conditions and the Bank's Tariff of Charges governing the provision of the Service, have been tabled at the meeting above-captioned and have been approved, accepted and adopted by the Entity in their entirety.
- With the exception of this resolution or any other resolution given subsequently insofar as such relate to the myAPS Service, all other mandates given or to be given in relation to other services, on behalf of the Entity, shall continue to remain effective or shall become effective, as applicable.
- The authorisations and delegations granted by means of this resolution are in accordance with the applicable constitutional documents of the Entity.
- This resolution shall be communicated to the Bank. It shall remain effective until receipt by the said Bank of a duly certified copy of a resolution rescinding or amending the same.
- The Entity shall immediately notify the Bank in writing of any changes to its constitutional documents, including but not limited to the demise or change in directorship. Such notification shall include details of any amendments that may affect the authority of the Users authorised to access the myAPS Service, as well as any replacement or appointment of new authorised persons.
- Furthermore, the Entity undertakes to submit a new myAPS Business Application Form reflecting the updated changes, within the time frame communicated by the Bank from time to time. The Entity, jointly and severally undertake to indemnify the Bank for any damage or loss which may be caused to the Bank due to any delay in notifying the Bank as required or failure to submit the updated myAPS Business Application Form.

I
hereby certify that the above is a true and faithful extract of the minutes of the meeting held on:

Date:
Name & Surname:
ID/Passport No.:

Signature of Secretary/Signature of authorised representative/s*: <small>*who is/are vested with legal authority to sign this Extract of the Minutes</small>

AUTHORISATION

By signing this Application Form, each of the undersigned certifies that:

- The Entity
 - agrees to all of the terms contained within myAPS Service Terms and Conditions www.apsbank.com.mt/terms-and-conditions; and
 - has taken all necessary action to authorise these these appointments and/or changes
- User(s) (including those also appointed as System Administrators and, or as having Signing Rights)
 - are duly authorised User/s on behalf of the Entity;
 - confirm that all necessary and proper actions have been taken to authorise the appointment of the User/s;
 - have read, understood and agreed to be bound by myAPS Terms and Conditions as amended from time to time by the Bank; and
 - have/will have an active profile with the Bank. Provided that before assuming the role of a User, the latter would need to apply to have a profile with the Bank.

Initials of Legal Representatives _____

DECLARATION FOR THE USE OF THE PHYSICAL TOKEN (as applicable)

I/We, _____, the undersigned, in legal representation of _____ hereby declare that in case a myAPS Physical Token is selected as an Authentication Method, I/we acting in the above mentioned capacity:

- Acknowledge that Users will be granted both the myAPS Physical Token and the myAPS Soft Token to access myAPS Service. Therefore, Users can execute and authorise transactions in accordance with the Bundle Options selected in the "User Access Rights" section and within the transaction limits indicated in the "Transaction Limits" section of this Application Form at any time through myAPS Soft Token;
- Confirm that the information provided to the Bank in this Application Form is true, complete and up-to-date. We jointly and severally undertake to indemnify the Bank for any damage or loss which may be caused to you by any inaccurate, incomplete and, or out-dated information;
- Authorise the Bank to debit the Preferred Charging Account specified above, with any charges that may be incurred to retain the banking relationship and that are incurred while using the Account/s and services applied for, in line with the Bank's Tariff of Charges;

- It has been resolved that _____, holder of ID Card No. _____ shall call at _____ Branch to collect the myAPS Physical Token/s.

TERMS AND CONDITIONS

I/we hereby confirm that I/we have read, understood and accept the entire **Terms & Conditions, Depositor Information Sheet, Fee Information Document and Tariff of Charges** governing the requested products and services. I/we also acknowledge that when needed, I/we can collect a copy of the relevant **Terms & Conditions, Data Privacy Policy, Depositor Information Sheet, Fee Information Document and Tariff of Charges** from any APS Branch, which are also available from the Bank's website www.apsbank.com.mt/tariff-of-charges

Date:

Date:

Signature of Legal Representative:

Signature of Legal Representative:

Name & Surname:

ID/Passport No.

Name & Surname:

ID/Passport No.

Role:

Role:

FOR OFFICE
USE ONLY

Name and Surname of Bank Officer:

Branch:

Company Signature(s) verified (Yes/No):

Signature of Bank Officer:

Date: DD/MM/YYYY

Termination Date: